

Management Group

Objective: To ensure the successful delivery of the PrePARED project

- One senior staff member per Partner. MG picks a Chair.
- Responsible for 1) Annual reporting of Partner finances; 2) Sign off Annual Science Report and Annual Financial Report; 3) PrePARED Communication Plan; 4) Relationship with PAG; 5) Annual Knowledge Exchange Meeting; 6) External representation of project (presentations, which conferences to attend, promoting PrePARED, etc.); 7) Deal with any barriers to progress raised by Task Leads.
- Secretariat = Project Lead and Project Manager



Programme Advisory Group

Objective: Review project progress and advise on possible improvements

- Chair: Andrew Gill (Cefas)



OWEC

CES

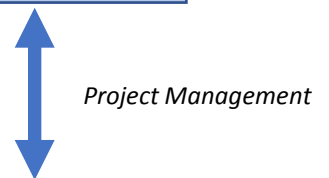
Developers

FUNDERS



**Project Lead
(Bill Turrell)**

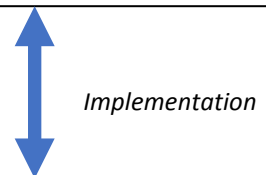
**Project Manager
(Lauren Donachie)**



Task Leads

Objective: Implement PrePARED Tasks and report on their progress

- Can have multiple Task Leads from each Partner organisation
- Responsible for 1) Operational delivery of the Work Programme; 2) Quarterly / annual reporting on progress; 3) Identification of barriers to delivery
- Quarterly report sent to OWEC (as per the contract) and also to the MG and the PAG
- Secretariat = Project Lead and Project Manager



Work Programme